

The Eagle Eye

Media Equipment Use Contract

I _____ understand that as a student in a media / journalism course, I may check out school photographic, video or other equipment for school assignments. When I check out this equipment, I understand that it is my responsibility to take care of the equipment. I may not turn that responsibility over to anyone, except the media teacher, during the time that the equipment is checked out to me.

I also understand that I will be required to pay for any expenses necessary for the repair or replacement of equipment due to any negligence. I will not be responsible for already damaged equipment or deterioration that occurs from normal use.

Personal photography or video equipment may be left or stored in the journalism room. If I choose to bring my own equipment for photography, broadcasting or other assignments, I am responsible for its care. Neither the school, nor the journalism department, nor the teacher may be held responsible for the care, repair or replacement of this equipment. Reasonable efforts will be made for the protection of this equipment, however.

As a member of this class, I understand that I will be required to attend activities that occur after regular school hours and sometimes off campus. This time is equal to regular homework hours for other courses. Transportation and admittance fees will be the responsibility of the staff member, although the media department will make every effort to secure press passes and arrange for transportation.

It is my responsibility to get to and from any outside assignment. I realize missed assignments affect many people in the department. I will have the opportunity to decline an assignment in case I have prior plans or cannot get to the assignment. In case of emergency, I will call another student to cover the assignment for me. The number of outside assignments will vary depending on the course.

I have read and understand all of the above and will follow the policies to the best of my ability.

Student's signature

Printed Name

I have read and understand what is required of my son or daughter.

Parent or guardian signature

Printed Name